

Waterville Public Library
 STATEMENTS OF SUPPORT, REVENUE, EXPENSES AND CHANGES IN FUND BALANCE
 OPERATING, SPECIAL REVENUE AND CAPITAL PROJECT FUNDS
 FISCAL YEARS ENDING JUNE 30 (UNAUDITED)

Line No.		(C)	(D)	(E)	(F)	(I)	(J)	(K)	(L)
		2.0%				3.1%		1.7%	
		FY 18-19		FY 19-20		Forecast 12 Mos. 30-Jun-21		Budget	FY 21-22 Proposed Budget
		Actual	%	Actual	%		%		
<u>OPERATING FUND</u>									
SUPPORT:									
1	Property taxes	202,720	96	208,802	97	215,191	96	215,191	218,862
	Grants- Governments:								
2	Oneida County	7,461	4	3,731	2	4,010	2	8,000	4,010
3	NYS LLSA	1,730	1	1,731	1	1,350	1	1,730	1,350
4	NYS Legislative	1,000	0	-	-	-	-	1,000	-
5	Federal (E-Rate)	14	0	-	-	-	-	-	-
8	Private foundations (Tower, et al.)	2,500	1	2,300	1	2,000	1	2,500	2,000
9	MYLS	275	0	-	-	-	-	250	-
10	Special Revenue Fund (Lally)	7,000	3	46,386	21	12,000	5	12,000	5,000
11	Donations	8,195	4	4,666	2	1,537	1	3,000	1,650
REVENUE:									
12	Income from investments	-	-	-	-	-	-	-	-
13	Late & other fees	3,110	1	1,701	1	153	0	2,400	-
14	Sale of materials, donated & deaccessioned	669	0	537	0	74	0	1,200	250
15	Total support & revenue	234,675	111	269,853	125	236,315	106	247,271	233,122
<u>OPERATING FUND, cont.</u>									
EXPENSES:									
Payroll and related-									
16	Salary, director	46,260	22	50,738	23	51,367	23	28,862	45,000
	Salaries & wages:								
17	Library	69,353	33	77,809	36	55,232	25	77,119	61,000
18	Cleaning	3,518	2	3,185	1	3,217	1	3,090	3,400
19	Accounting Consultant	2,042	1	2,550	1	14,957	7	23,000	24,000
						7,000	3	-	-
Employee benefits:									
20	Medical insurance	5,245	2	2,449	1	1,356	1	480	550
21	Payroll taxes	9,770	5	10,772	5	10,357	5	10,595	10,205
22	Disability insurance	-	-	-	-	-	-	-	-
23	Workers comp insurance	953	0	1,325	1	889	0	1,000	1,000
24	Payroll processing (MY)	287	0	368	0	415	0	400	367
25	Total payroll & related	137,427	65	149,196	69	144,790	65	144,546	145,522
Collection and technical services-									
26	Books	13,393	6	14,146	7	14,314	6	16,000	15,000
27	Periodicals	2,784	1	3,198	1	2,048	1	2,400	2,000
28	Audio-video	3,026	1	2,388	1	2,273	1	4,200	3,000
29	Electronic materials	2,165	1	1,883	1	1,697	1	3,000	2,000
30	Shelf preparation (MY)	348	0	240	0	125	0	500	350
31	Supplies, library	3,273	2	1,515	1	2,307	1	2,400	2,400
32	Total collection & technical	24,988	12	23,369	11	22,764	10	28,500	24,750
Programs-									
33	Supplies & equipment	3,499	2	2,679	1	4,132	2	4,200	4,000
34	Advertising	254	0	90	0	250	0	250	175
35	Fees & licenses	2,983	1	2,660	1	2,305	1	4,000	2,750
36	Total programs	6,736	3	5,429	3	6,687	3	8,450	6,925
Information Technology-									
37	Maintenance, network & equipment (MY)	-	-	-	-	-	-	-	-
38	Network access (MY)	-	-	-	-	-	-	-	-
39	Support (MY)	5,448		5,373	2	5,581	2	5,800	5,800
40	Software	1,284	1	857	0	1,198	1	600	1,200
41	Telecom	3,094	1	2,085	1	1,949	1	1,800	2,000
42	Total information technology	9,826	5	8,315	4	8,728	4	8,200	9,000
<u>OPERATING FUND, cont.</u>									
Facilities Operation & Maintenance-									
Repairs and maintenance:									

43	Building	3,514	2	150	0	2,169	1	4,000	3,000
44	Parking lot-walks	-	-	1,485	1	-	-	-	-
45	Landscape	10,238	5	11,342	5	8,179	4	8,500	6,200
46	HVAC system	3,059	1	574	0	1,279	1	1,200	1,800
47	Alarm system	-	-	-	-	9,618	4	-	750
48	Furniture & equipment	782	0	669	0	429	0	600	500
49	Supplies, building maintenance	542	0	695	0	693	0	1,000	800
50	Inspection fees	870	0	810	0	850	0	900	900
	Utilities:								
51	Gas	3,424	2	2,503	1	3,067	1	4,000	3,500
52	Electricity	2,604	1	2,372	1	2,712	1	3,600	3,200
53	Trash removal	175	0	175	0	219	0	300	250
54	Water & sewer	597	0	590	0	738	0	720	750
55	212 White Street	-	-	511	0	1,785	1	-	2,000
	Other supplies & services:								
56	Alarm service	-	-	650	0	550	0	600	600
57	Snow removal	2,393	1	2,565	1	2,825	1	5,000	3,000
58	Supplies, janitorial	1,057	0	783	0	668	0	1,000	850
59	Total facilities O&M	29,255	14	25,876	12	35,781	16	31,420	28,100
	Administrative-								
60	Equipment, office	-	-	-	-	200	0	200	200
61	Staff development	-	-	267	0	510	0	600	500
62	Board	123	0	-	-	-	-	100	100
63	Postage	219	0	194	0	400	0	300	400
64	Travel	221	0	46	0	50	0	500	250
65	Business meals	50	0	-	-	-	-	100	50
66	Dues	100	0	120	0	100	0	100	125
67	Insurance	3,049	1	3,367	2	3,806	2	3,600	4,000
68	Banking fees	-	-	-	-	-	-	-	-
69	Total administrative	3,762	2	3,994	2	5,066	2	5,500	5,625
70	TOTAL OPERATING EXPENDITURES	211,993	100	216,179		223,817	100	226,616	% 219,922
71	NET BEFORE CAPITAL EXPENDITURES (Memo)	22,682	11	53,675		12,498	6	20,655	13,200
	Capital Expenditures-								
72	Reserves	15,786		3,165	1	10,000		17,500	10,000
73	Furniture, fixtures & equipment	2,246		-	-	760		1,000	1,000
74	Land & building improvements	1,605		41,248	19	1,046		-	1,000
75	Electronic equipment	1,244		4,632	2	1,536		2,000	1,200
76	Total capital expenditures	20,881		49,045	23	13,342		20,500	13,200
77	TOTAL EXPENDITURES	232,874		265,224	123	237,159		247,116	% 233,122
78	NET	1,801		4,630	2	(844)		155	-
	FUND BALANCE:								
79	Beginning	80,891		82,691	38	87,321		87,321	86,477
80	Ending	82,691	36	87,321	40	86,477	36	87,476	86,477
	SPECIAL REVENUE FUND								
	REVENUE:								
81	Income from investments	3,524		3,507	2	1,496		2,400	1,000
82		3,524		3,507	2	1,496		2,400	1,000
	EXPENSES:								
83	Grant to Capital Projects Fund	-		-	-	-		-	-
84	Grant to Operating Fund	7,000		46,386	21	12,000		12,000	5,000
85		7,000		46,386	21	12,000		12,000	5,000
86	NET	(3,476)		(42,880)	(20)	(10,504)		(9,600)	(4,000)
	FUND BALANCE:								
87	Beginning	220,363		216,888	100	174,008		174,008	163,504
88	Ending	216,888		174,008	80	163,504		164,408	159,504
	CAPITAL PROJECTS FUND								
	REVENUE:								
	Grants-								
89	SRF, Lally	-		-	-	-		-	-
90	NYSL Public Library Construction Fund	8,894		21,829	10	-		45,000	-
91	NYSEG	-		-	-	-		-	-
92	General Fund transfers	17,391		3,165	1	10,000		17,500	10,000

93	Barton Trust	-	35,000	16	-	10,000	20,000
94	Support	26,285	59,994	28	10,000	72,500	30,000
95	Income from investments	212	299	0	365	-	240
96	Total revenue	26,497	60,293	28	10,365	72,500	30,240
EXPENDITURES:							
97	Gardens & grounds	-	699	0	5,212	20,000	4,000
98	LED retrofit	-	-	-	-	-	-
99	Boiler replace	15,241	11,129	5	-	-	-
100	Fascia refurb	3,040	-	-	-	-	-
101	Carpet replace	-	-	-	-	20,000	20,000
102	212 White	19	-	-	40,000	30,000	10,000
103	Total expenditures	18,300	11,828	5	45,212	70,000	34,000
104	NET	8,197	48,465	22	(34,847)	2,500	(3,760)
FUND BALANCE:							
105	Beginning	16,822	25,019	12	73,484	73,484	38,637
106	Ending	25,019	73,484	34	38,637	75,984	34,877
<i>COMBINED FUNDS (Memo only)</i>							
107	NET, Combined	6,521	10,215	5	(46,194)	(6,945)	(7,760)
108	FUND BALANCE, Combined	324,598	334,813	155	288,619	327,868	280,858