

Waterville Public Library
STATEMENTS OF SUPPORT, REVENUE, EXPENSES AND CHANGES IN FUND BALANCE
OPERATING, SPECIAL REVENUE AND CAPITAL PROJECT FUNDS
FISCAL YEARS ENDING JUNE 30 (UNAUDITED)

Line No.		(A)	(B)	(C)	(D)	(E)	(F)	(G)	(H)	(I)	(J)	(K)	(L)	(M)
		3.5%		2.0%						3.1%				
		FY 17-18		FY 18-19		FY 19-20		FY 20-21		FY 20-21				
		Actual	%	Actual	%	Actual	%	Actual 10 Mos. 30-Apr-21	Estimated 2 Mos. 30-Jun-21	Forecast 12 Mos. 30-Jun-21	%	Budget	Variance Fav (Unf)	Actual/ Budget 4/12=33%
OPERATING FUND														
SUPPORT:														
1	Property taxes	198,745	96	202,720	96	208,802	97	215,191	-	215,191	100	215,191	-	100 %
Grants-														
Governments:														
2	Oneida County	3,731	2	7,461	4	3,731	2	4,010	-	4,010	2	8,000	(3,990)	50
3	NYS LLSA	1,713	1	1,730	1	1,731	1	1,686	-	1,686	1	1,730	(44)	97
4	NYS Legislative	5,000	2	1,000	0	-	-	-	-	-	-	1,000	(1,000)	-
5	Federal (E-Rate)	241	0	14	0	-	-	-	-	-	-	-	-	Not budgeted
8	Private foundations (Tower, et al.)	2,500	1	2,500	1	2,300	1	2,000	-	2,000	1	2,500	(500)	80
9	MYLS	-	-	275	0	-	-	-	-	-	-	250	(250)	-
10	Special Revenue Fund (Lally)	7,000	3	7,000	3	46,386	21	12,000	-	12,000	6	12,000	-	100
11	Donations	2,715	1	8,195	4	4,666	2	2,208	92	2,300	1	3,000	(700)	74
REVENUE:														
12	Income from investments	-	-	-	-	-	-	-	-	-	-	-	-	Not budgeted
13	Late & other fees	3,047	1	3,110	1	1,701	1	153	-	153	0	2,400	(2,247)	6
14	Sale of materials, donated & deaccessioned	309	0	669	0	537	0	74	-	74	0	1,200	(1,126)	6
15	Total support & revenue	225,001	109	234,675	111	269,853	125	237,322	92	237,414	110	247,271	(9,857)	96
OPERATING FUND, cont.														
EXPENSES:														
Payroll and related-														
16	Salary, director	42,000	20	46,260	22	50,738	23	44,068	7,000	51,068	24	28,862	(22,206)	153
Salaries & wages:														
17	Library	69,107	33	69,353	33	77,809	36	47,968	6,500	54,468	25	77,119	22,651	62
18	Cleaning	3,222	2	3,518	2	3,185	1	2,493	575	3,068	1	3,090	22	81
19	Accounting	1,927	1	2,042	1	2,550	1	11,123	3,835	14,958	7	23,000	8,042	48
Consultant														
Employee benefits:														
20	Medical insurance	9,395	5	5,245	2	2,449	1	1,276	80	1,356	1	480	(876)	266
21	Payroll taxes	9,569	5	9,770	5	10,772	5	8,963	1,375	10,338	5	10,595	257	85
22	Disability insurance	393	0	-	-	-	-	-	-	-	-	-	-	Not budgeted
23	Workers comp insurance	1,171	1	953	0	1,325	1	1,352	-	1,352	1	1,000	(352)	135
24	Payroll processing (MY)	319	0	287	0	368	0	336	75	411	0	400	(11)	84
25	Total payroll & related	137,103	66	137,427	65	149,196	69	122,579	19,440	142,019	66	144,546	2,527	85
Collection and technical services-														
26	Books	14,266	7	13,393	6	14,146	7	10,840	2,500	13,340	6	16,000	2,660	68
27	Periodicals	2,614	1	2,784	1	3,198	1	1,470	150	1,620	1	2,400	780	61
28	Audio-video	3,778	2	3,026	1	2,388	1	1,023	500	1,523	1	4,200	2,677	24
29	Electronic materials	1,946	1	2,165	1	1,883	1	1,696	-	1,696	1	3,000	1,304	57
30	Shelf preparation (MY)	434	0	348	0	240	0	58	50	108	0	500	392	12

31	Supplies, library	1,728	1	3,273	2	1,515	1	1,577	450	2,027	1	2,400	373	66
32	Total collection & technical	24,766	12	24,988	12	23,369	11	16,664	3,650	20,314	9	28,500	8,186	58
33	Programs-													
34	Supplies & equipment	4,342	2	3,499	2	2,679	1	2,698	800	3,498	2	4,200	702	64
35	Advertising	144	0	254	0	90	0	-	100	100	0	250	150	-
36	Fees & licenses	3,743	2	2,983	1	2,660	1	805	500	1,305	1	4,000	2,695	20
	Total programs	8,229	4	6,736	3	5,429	3	3,503	1,400	4,903	2	8,450	3,547	41
37	Information Technology-													
38	Maintenance, network & equipment (MY)	-	-	-	-	-	-	-	-	-	-	-	-	Not budgeted
39	Network access (MY)	5,637	-	5,448	-	5,373	2	5,581	-	5,581	3	5,800	219	96
40	Support (MY)	1,159	1	1,284	1	857	0	1,078	120	1,198	1	600	(598)	180
41	Software	2,847	1	3,094	1	2,085	1	1,630	330	1,960	1	1,800	(160)	91
42	Telecom	-	-	-	-	-	-	-	-	-	-	-	-	-
	Total information technology	9,643	5	9,826	5	8,315	4	8,289	450	8,739	4	8,200	(539)	101

OPERATING FUND, cont.

43	Facilities Operation & Maintenance-													
44	Repairs and maintenance:													
45	Building	1,170	1	3,514	2	150	0	255	2,000	2,255	1	4,000	1,745	6
46	Parking lot-walks	-	-	-	-	1,485	1	-	-	-	-	-	-	Not budgeted
47	Landscape	5,921	3	10,238	5	11,342	5	5,979	1,950	7,929	4	8,500	571	70
48	HVAC system	2,522	1	3,059	1	574	0	1,279	-	1,279	1	1,200	(79)	107
49	Alarm system	-	-	-	-	-	-	9,368	-	9,368	4	-	(9,368)	Not budgeted
50	Furniture & equipment	1,122	1	782	0	669	0	329	100	429	0	600	171	55
51	Supplies, building maintenance	446	0	542	0	695	0	423	250	673	0	1,000	327	42
52	Inspection fees	575	0	870	0	810	0	1,000	-	1,000	0	900	(100)	111
53	Utilities:													
54	Gas	2,500	1	3,424	2	2,503	1	2,551	1,200	3,751	2	4,000	249	64
55	Electricity	3,222	2	2,604	1	2,372	1	1,735	300	2,035	1	3,600	1,565	48
56	Trash removal	175	0	175	0	175	0	175	44	219	0	300	81	58
57	Water & sewer	591	0	597	0	590	0	591	150	741	0	720	(21)	82
58	212 White Street	-	-	-	-	511	0	1,411	200	1,611	1	-	(1,611)	Not budgeted
59	Other supplies & services:													
	Alarm service	-	-	-	-	650	0	550	-	550	0	600	50	92
	Snow removal	3,977	2	2,393	1	2,565	1	2,700	-	2,700	1	5,000	2,300	54
	Supplies, janitorial	463	0	1,057	0	783	0	653	200	853	0	1,000	147	65
	Total facilities O&M	22,684	11	29,255	14	25,876	12	28,999	6,394	35,393	16	31,420	(3,973)	92

Administrative-

60	Equipment, office	-	-	-	-	-	-	-	200	200	0	200	-	-
61	Staff development	340	0	123	0	287	0	10	150	180	0	600	440	2
62	Board	-	-	-	-	-	-	-	-	-	-	100	100	-
63	Postage	161	0	219	0	194	0	308	40	348	0	300	(48)	103
64	Travel	287	0	221	0	46	0	-	50	50	0	500	450	-
65	Business meals	167	0	50	0	-	-	-	-	-	-	100	100	-
66	Dues	360	0	100	0	120	0	100	-	100	0	100	-	100
67	Insurance	2,663	1	3,049	1	3,367	2	3,378	-	3,378	2	3,600	222	94
68	Banking/PayPal fees	-	-	-	-	43	-	43	5	48	0	-	(48)	Not budgeted
69	Total administrative	3,978	2	3,762	2	3,994	2	3,839	445	4,284	2	5,500	1,216	70

70	TOTAL OPERATING EXPENDITURES	206,403	100	211,993	100	216,179	100	183,873	31,779	215,652	100	226,616	10,964	81 %
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71	NET BEFORE CAPITAL EXPENDITURES (Memo)	18,598	9	22,682	11	53,675	11	53,449	(31,687)	21,762	10	20,655	1,107	
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72	Capital Expenditures-													
	Reserves	6,000		15,786		3,165	1	-	10,000	10,000		17,500	7,500	

73	Furniture, fixtures & equipment	(36)	2,246	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	1,000	240	76
74	Land & building improvements	306	1,605	41,248	19	1,046	-	1,046	-	1,046	-	-	-	-	-	-	-	-	-	-	(1,046)	Not budgeted
75	Electronic equipment	2,476	1,244	4,632	2	2,530	-	2,530	-	2,530	-	-	-	-	-	-	-	-	-	2,000	(530)	127
76	Total capital expenditures	8,746	20,881	49,045	23	4,336	10,000	14,336	20,500	6,164	21	-	-	-	-	-	-	-	-	20,500	(10,000)	76

77	TOTAL EXPENDITURES	215,149	232,874	265,224	123	188,209	41,779	229,988	247,116	17,128	76	%
78	NET	9,852	1,801	4,630	2	49,113	(41,687)	7,426	155	7,271		

FUND BALANCE:

79	Beginning	71,039	80,891	82,691	38	87,321	136,434	87,321	87,321	-	
80	Ending	80,891	82,691	87,321	40	136,434	94,747	94,747	87,476	7,271	

SPECIAL REVENUE FUND

REVENUE:

81	Income from investments	1,793	3,524	3,507	2	1,430	250	1,680	2,400	(720)	
82		1,793	3,524	3,507	2	1,430	250	1,680	2,400	(720)	

EXPENSES:

83	Grant to Capital Projects Fund	-	-	-	-	-	-	-	-	-	
84	Grant to Operating Fund	7,000	7,000	46,386	21	12,000	-	12,000	12,000	-	
85		7,000	7,000	46,386	21	12,000	-	12,000	12,000	-	

86	NET	(5,207)	(3,476)	(42,880)	(20)	(10,570)	250	(10,320)	(9,600)	(720)	
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FUND BALANCE:

87	Beginning	225,570	220,363	216,888	100	174,008	163,438	174,008	174,008	-	
88	Ending	220,363	216,888	174,008	80	163,438	163,688	163,688	164,408	(720)	

CAPITAL PROJECTS FUND

REVENUE:

89	Grants- SRF, Lally	-	8,894	21,829	10	-	-	-	-	-	45,000	(45,000)
90	NYSL Public Library Construction Fund	-	2,378	3,165	1	-	-	-	-	-	17,500	(7,500)
91	NYSEG	-	6,000	35,000	16	-	-	-	-	-	10,000	(10,000)
92	General Fund transfers	-	17,391	59,994	28	-	-	-	-	-	10,000	(10,000)
93	Barton Trust	-	-	299	0	284	150	414	-	-	72,500	(62,500)
94	Support	8,378	26,285	264	28	284	10,150	10,414	-	-	72,500	(62,086)
95	Income from investments	109	212	60,293	28	284	10,150	10,414	-	-	72,500	(62,086)
96	Total revenue	8,487	26,497	60,293	28	284	10,150	10,414	-	-	72,500	(62,086)

EXPENDITURES:

97	Gardens & grounds	9,965	-	699	0	1,712	3,500	5,212	20,000	14,788	
98	LED retrofit	18,947	-	11,129	5	-	-	-	-	-	
99	Boiler replace	-	15,241	-	-	-	-	-	-	-	
100	Fascia refurb	-	3,040	-	-	-	-	-	-	-	
101	Carpet replace	-	-	-	-	-	-	-	20,000	20,000	
102	212 White	-	19	-	-	-	-	-	30,000	(10,000)	
103	Total expenditures	28,912	18,300	11,828	5	17,000	23,000	40,000	70,000	24,788	
104	NET	(20,425)	8,197	48,465	22	(18,448)	(16,350)	(34,798)	2,500	(37,298)	

FUND BALANCE:

105	Beginning	37,247	16,822	25,019	12	73,484	55,036	73,484	73,484	-	
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16,822

25,019

73,484

34

55,036

38,686

38,686

75,984

(37,298)