

Waterville Public Library
 STATEMENTS OF SUPPORT, REVENUE, EXPENSES AND CHANGES IN FUND BALANCE
 OPERATING, SPECIAL REVENUE AND CAPITAL PROJECT FUNDS
 FISCAL YEARS ENDING JUNE 30 (UNAUDITED)

Line No.		(A)	(B)	(C)	(D)	(E)	(F)	(G)	(H)	(I)	(J)	(K)	(L)	(M)
		3.5%		2.0%						3.1%				
		FY 17-18		FY 18-19		FY 19-20		FY 20-21		FY 20-21		Budget	Variance	Actual/Budget
		Actual	%	Actual	%	Actual	%	Actual	Estimated	Forecast	%		Fav (Unf)	4/12=33%
		30-Jun-21		30-Jun-21		30-Jun-21		30-Jun-21	30-Jun-21	30-Jun-21				
<u>OPERATING FUND</u>														
SUPPORT:														
1	Property taxes	198,745	96	202,720	96	208,802	97	215,191	-	215,191	103	215,191	-	100 %
Grants-														
Governments:														
2	Oneida County	3,731	2	7,461	4	3,731	2	4,010	-	4,010	2	8,000	(3,990)	50
3	NYS LLSA	1,713	1	1,730	1	1,731	1	1,686	-	1,686	1	1,730	(44)	97
4	NYS Legislative	5,000	2	1,000	0	-	-	-	-	-	-	1,000	(1,000)	-
5	Federal (E-Rate)	241	0	14	0	-	-	-	-	-	-	-	-	Not budgeted
8	Private foundations (Tower, et al.)	2,500	1	2,500	1	2,300	1	2,000	-	2,000	1	2,500	(500)	80
9	MYLS	-	-	275	0	-	-	-	-	-	-	250	(250)	-
10	Special Revenue Fund (Lally)	7,000	3	7,000	3	46,386	21	12,000	-	12,000	6	12,000	-	100
11	Donations	2,715	1	8,195	4	4,666	2	6,165	-	6,165	3	3,000	3,165	206
REVENUE:														
12	Income from investments	-	-	-	-	-	-	-	-	-	-	-	-	Not budgeted
13	Late & other fees	3,047	1	3,110	1	1,701	1	173	-	173	0	2,400	(2,227)	7
14	Sale of materials, donated & deaccessioned	309	0	669	0	537	0	74	-	74	0	1,200	(1,126)	6
15	Total support & revenue	225,001	109	234,675	111	269,853	125	241,299	-	241,299	115	247,271	(5,972)	98
<u>OPERATING FUND, cont.</u>														
EXPENSES:														
Payroll and related-														
16	Salary, director	42,000	20	46,260	22	50,738	23	50,768	-	50,768	24	28,862	(21,906)	176
Salaries & wages:														
17	Library	69,107	33	69,353	33	77,809	36	54,441	-	54,441	26	77,119	22,678	71
18	Cleaning	3,222	2	3,518	2	3,185	1	3,022	-	3,022	1	3,090	68	98
19	Accounting	1,927	1	2,042	1	2,550	1	14,956	-	14,956	7	23,000	8,044	65
Consultant														
Employee benefits:														
20	Medical insurance	9,395	5	5,245	2	2,449	1	1,395	-	1,395	1	480	(915)	291
21	Payroll taxes	9,569	5	9,770	5	10,772	5	10,958	-	10,958	5	10,595	(363)	103
22	Disability insurance	393	0	-	-	-	-	-	-	-	-	-	-	Not budgeted
23	Workers comp insurance	1,171	1	953	0	1,325	1	1,352	-	1,352	1	1,000	(352)	135
24	Payroll processing (MY)	319	0	287	0	368	0	402	-	402	0	400	(2)	101
25	Total payroll & related	137,103	66	137,427	65	149,196	69	142,294	-	142,294	68	144,546	2,252	98
Collection and technical services-														
26	Books	14,266	7	13,393	6	14,146	7	12,273	-	12,273	6	16,000	3,727	77
27	Periodicals	2,614	1	2,784	1	3,198	1	1,470	-	1,470	1	2,400	930	61
28	Audio-video	3,778	2	3,026	1	2,388	1	1,131	-	1,131	1	4,200	3,069	27
29	Electronic materials	1,946	1	2,165	1	1,883	1	1,697	-	1,697	1	3,000	1,303	57
30	Shelf preparation (MY)	434	0	348	0	240	0	74	-	74	0	500	426	15

31	Supplies, library	1,728	1	3,273	2	1,515	1	1,643	-	1,643	1	2,400	757	68
32	Total collection & technical s	24,766	12	24,988	12	23,369	11	18,288	-	18,288	9	28,500	10,212	64
Programs-														
33	Supplies & equipment	4,342	2	3,499	2	2,679	1	2,776	-	2,776	1	4,200	1,424	66
34	Advertising	144	0	254	0	90	0	-	-	-	-	250	250	-
35	Fees & licenses	3,743	2	2,983	1	2,660	1	1,105	-	1,105	1	4,000	2,895	28
36	Total programs	8,229	4	6,736	3	5,429	3	3,881	-	3,881	2	8,450	4,569	46
Information Technology-														
37	Maintenance, network & equipment (MY)	-	-	-	-	-	-	-	-	-	-	-	-	Not budgeted
38	Network access (MY)	-	-	-	-	-	-	-	-	-	-	-	-	Not budgeted
39	Support (MY)	5,637	-	5,448	-	5,373	2	5,581	-	5,581	3	5,800	219	96
40	Software	1,159	1	1,284	1	857	0	1,215	-	1,215	1	600	(615)	203
41	Telecom	2,847	1	3,094	1	2,085	1	1,962	-	1,962	1	1,800	(162)	109
42	Total information technology	9,643	5	9,826	5	8,315	4	8,758	-	8,758	4	8,200	(558)	107
OPERATING FUND, cont.														
Facilities Operation & Maintenance-														
Repairs and maintenance:														
43	Building	1,170	1	3,514	2	150	0	555	-	555	0	4,000	3,445	14
44	Parking lot-walks	-	-	-	-	1,485	1	-	-	-	-	-	-	Not budgeted
45	Landscape	5,921	3	10,238	5	11,342	5	7,836	-	7,836	4	8,500	664	92
46	HVAC system	2,522	1	3,059	1	574	0	1,279	-	1,279	1	1,200	(79)	107
47	Alarm system	-	-	-	-	-	-	9,368	-	9,368	4	-	(9,368)	Not budgeted
48	Furniture & equipment	1,122	1	782	0	669	0	329	-	329	0	600	271	55
49	Supplies, building maintenance	446	0	542	0	695	0	449	-	449	0	1,000	551	45
50	Inspection fees	575	0	870	0	810	0	1,000	-	1,000	0	900	(100)	111
Utilities:														
51	Gas	2,500	1	3,424	2	2,503	1	2,695	-	2,695	1	4,000	1,305	67
52	Electricity	3,222	2	2,604	1	2,372	1	1,892	-	1,892	1	3,600	1,708	53
53	Trash removal	175	0	175	0	175	0	219	-	219	0	300	81	73
54	Water & sewer	591	0	597	0	590	0	739	-	739	0	720	(19)	103
55	212 White Street	-	-	-	-	511	0	1,707	-	1,707	1	-	(1,707)	Not budgeted
Other supplies & services:														
56	Alarm service	-	-	-	-	650	0	600	-	600	0	600	-	100
57	Snow removal	3,977	2	2,393	1	2,565	1	2,700	-	2,700	1	5,000	2,300	54
58	Supplies, janitorial	463	0	1,057	0	783	0	684	-	684	0	1,000	316	68
59	Total facilities O&M	22,684	11	29,255	14	25,876	12	32,052	-	32,052	15	31,420	(632)	102
Administrative-														
60	Equipment, office	-	-	-	-	-	-	-	-	-	-	200	200	-
61	Staff development	340	0	-	-	267	0	39	-	39	0	600	561	7
62	Board	-	-	123	0	-	-	-	-	-	-	100	100	-
63	Postage	161	0	219	0	194	0	308	-	308	0	300	(8)	103
64	Travel	287	0	221	0	46	0	-	-	-	-	500	500	-
65	Business meals	167	0	50	0	-	-	-	-	-	-	100	100	-
66	Dues	360	0	100	0	120	0	100	-	100	0	100	-	100
67	Insurance	2,663	1	3,049	1	3,367	2	3,378	-	3,378	2	3,600	222	94
68	Banking/PayPal fees	-	-	-	-	-	-	79	-	79	0	-	(79)	Not budgeted
69	Total administrative	3,978	2	3,762	2	3,994	2	3,904	-	3,904	2	5,500	1,596	71
70	TOTAL OPERATING EXPENDITURES	206,403	100	211,993	100	216,179		209,177	-	209,177	100	226,616	17,439	92 %
71	NET BEFORE CAPITAL EXPENDITURES (Memo)	18,598	9	22,682	11	53,675		32,122	-	32,122	15	20,655	11,467	
Capital Expenditures-														
72	Reserves	6,000		15,786		3,165	1	13,927	-	13,927		17,500	3,573	80

73	Furniture, fixtures & equipment	(36)	2,246	-	-	760	-	760	1,000	240	76
74	Land & building improvements	306	1,605	41,248	19	-	-	-	-	-	Not budgeted
75	Electronic equipment	2,476	1,244	4,632	2	2,530	-	2,530	2,000	(530)	127
76	Total capital expenditures	8,746	20,881	49,045	23	17,217	-	17,217	20,500	3,283	84
77	TOTAL EXPENDITURES	215,149	232,874	265,224	123	226,394	-	226,394	247,116	20,722	92 %
78	NET	9,852	1,801	4,630	2	14,905	-	14,905	155	14,750	

FUND BALANCE:											
79	Beginning	71,039	80,891	82,691	38	87,321	102,226	87,321	87,321	-	
80	Ending	80,891	82,691	87,321	40	102,226	102,226	102,226	87,476	14,750	

SPECIAL REVENUE FUND

REVENUE:											
81	Income from investments	1,793	3,524	3,507	2	1,864	-	1,864	2,400	(536)	
82		1,793	3,524	3,507	2	1,864	-	1,864	2,400	(536)	

EXPENSES:											
83	Grant to Capital Projects Fund	-	-	-	-	-	-	-	-	-	
84	Grant to Operating Fund	7,000	7,000	46,386	21	12,000	-	12,000	12,000	-	
85		7,000	7,000	46,386	21	12,000	-	12,000	12,000	-	
86	NET	(5,207)	(3,476)	(42,880)	(20)	(10,136)	-	(10,136)	(9,600)	(536)	

FUND BALANCE:											
87	Beginning	225,570	220,363	216,888	100	174,008	163,872	174,008	174,008	-	
88	Ending	220,363	216,888	174,008	80	163,872	163,872	163,872	164,408	(536)	

CAPITAL PROJECTS FUND

REVENUE:											
Grants-											
89	SRF, Lally	-	-	-	-	-	-	-	-	-	
90	NYSL Public Library Construction Fund	-	8,894	21,829	10	-	-	-	45,000	(45,000)	
91	NYSEG	2,378	-	-	-	-	-	-	-	-	
92	General Fund transfers	6,000	17,391	3,165	1	13,927	-	13,927	17,500	(3,573)	
93	Barton Trust	-	-	35,000	16	-	-	-	10,000	(10,000)	
94	Support	8,378	26,285	59,994	28	13,927	-	13,927	72,500	(58,573)	
95	Income from investments	109	212	299	0	311	-	311	-	311	
96	Total revenue	8,487	26,497	60,293	28	14,238	-	14,238	72,500	(58,262)	

EXPENDITURES:											
97	Gardens & grounds	9,965	-	699	0	1,712	-	1,712	20,000	18,288	
98	LED retrofit	18,947	-	-	-	-	-	-	-	-	
99	Boiler replace	-	15,241	11,129	5	-	-	-	-	-	
100	Fascia refurb	-	3,040	-	-	-	-	-	-	-	
101	Carpet replace	-	-	-	-	-	-	-	20,000	20,000	
102	212 White	-	19	-	-	18,434	-	18,434	30,000	11,566	
103	Total expenditures	28,912	18,300	11,828	5	20,146	-	20,146	70,000	49,854	
104	NET	(20,425)	8,197	48,465	22	(5,908)	-	(5,908)	2,500	(8,408)	

FUND BALANCE:											
105	Beginning	37,247	16,822	25,019	12	73,484	67,576	73,484	73,484	-	

106	Ending	<u>16,822</u>	<u>25,019</u>	<u>73,484</u>	34	<u>67,576</u>	<u>67,576</u>	<u>67,576</u>	<u>75,984</u>	<u>(8,408)</u>
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