

Waterville Public Library
STATEMENTS OF SUPPORT, REVENUE, EXPENSES AND CHANGES IN FUND BALANCE
OPERATING, SPECIAL REVENUE AND CAPITAL PROJECT FUNDS
FISCAL YEARS ENDING JUNE 30 (UNAUDITED)

Line No.		(A)	(B)	(C)	(D)	(E)	(F)	(G)	(H)	(I)	(J)	(K)	(L)	(M)
		2.0%		3.0%		3.1%		FY 21-22						
		FY 18-19		FY 19-20		FY 20-21		Actual 4 Mos. 31-Oct-21	Estimated 8 Mos. 30-Jun-22	Forecast 12 Mos. 30-Jun-22	%	Budget	Variance Fav (Unf)	Actual/ Budget 10/12=83%
<u>OPERATING FUND</u>														
SUPPORT:														
1	Property taxes	202,720	96	208,802	97	215,191	103	-	218,862	218,862	96	218,862	-	- %
Grants-														
Governments:														
2	Oneida County	7,461	4	3,731	2	4,010	2	3,009	1,001	4,010	2	4,010	-	75
3	NYS LLSA	1,730	1	1,731	1	1,686	1	1,517	-	1,517	1	1,350	167	112
4	NYS Legislative	1,000	0	-	-	-	-	-	-	-	-	-	-	Not budgeted
5	Federal (E-Rate)	14	0	-	-	-	-	-	-	-	-	-	-	Not budgeted
8	Private foundations (Tower, et al.)	2,500	1	2,300	1	2,000	1	2,000	2,000	4,000	2	2,000	2,000	100
9	MYLS	275	0	-	-	-	-	-	-	-	-	-	-	Not budgeted
10	Special Revenue Fund (Lally)	7,000	3	46,386	21	12,000	6	-	5,000	5,000	2	5,000	-	-
11	Donations	8,195	4	4,666	2	6,165	3	779	1,000	1,779	1	1,650	129	47
REVENUE:														
12	Income from investments	-	-	-	-	-	-	-	-	-	-	-	-	Not budgeted
13	Late & other fees	3,110	1	1,701	1	173	0	65	-	65	0	-	65	Not budgeted
14	Sale of materials, donated & deaccessioned	669	0	537	0	74	0	-	250	250	0	250	-	-
15	Total support & revenue	234,675	111	269,853	125	241,299	115	7,370	228,113	235,483	103	233,122	2,361	3
<u>OPERATING FUND, cont.</u>														
EXPENSES:														
Payroll and related-														
16	Salary, director	46,260	22	50,738	23	50,768	24	13,400	31,600	45,000	20	45,000	-	30
Salaries & wages:														
17	Library	69,353	33	77,809	36	54,441	26	19,782	39,500	59,282	26	61,000	1,718	32
18	Cleaning	3,518	2	3,185	1	3,022	1	821	2,575	3,396	1	3,400	4	24
19	Accounting	2,042	1	2,550	1	14,956	7	7,667	16,333	24,000	10	24,000	-	32
Consultant														
Employee benefits:														
20	Medical insurance	5,245	2	2,449	1	1,395	1	159	391	550	0	550	-	29
21	Payroll taxes	9,770	5	10,772	5	10,958	5	3,451	6,885	10,336	5	10,205	(131)	34
22	Disability insurance	-	-	-	-	-	-	-	-	-	-	-	-	Not budgeted
23	Workers comp insurance	953	0	1,325	1	1,352	1	-	1,000	1,000	0	1,000	-	-
24	Payroll processing (MY)	287	0	368	0	402	0	63	250	313	0	367	54	17
25	Total payroll & related	137,427	65	149,196	69	142,294	68	45,343	98,534	143,877	63	145,522	1,645	31
Collection and technical services-														
26	Books	13,393	6	14,146	7	12,273	6	3,720	11,000	14,720	6	15,000	280	25
27	Periodicals	2,784	1	3,198	1	1,470	1	655	1,200	1,855	1	2,000	145	33
28	Audio-video	3,026	1	2,388	1	1,131	1	423	2,200	2,623	1	3,000	377	14
29	Electronic materials	2,165	1	1,883	1	1,697	1	-	2,000	2,000	1	2,000	-	-
30	Shelf preparation (MY)	348	0	240	0	74	0	13	250	263	0	350	87	4

31	Supplies, library	3,273	2	1,515	1	1,683	1	524	1,750	2,274	1	2,400	126	22
32	Total collection & technical s	24,988	12	23,369	11	18,328	9	5,335	18,400	23,735	10	24,750	1,015	22
Programs-														
33	Supplies & equipment	3,499	2	2,679	1	3,016	1	603	3,000	3,603	2	4,000	397	15
34	Advertising	254	0	90	0	-	-	-	175	175	0	175	-	-
35	Fees & licenses	2,983	1	2,660	1	1,105	1	785	1,950	2,735	1	2,750	15	29
36	Total programs	6,736	3	5,429	3	4,121	2	1,388	5,125	6,513	3	6,925	412	20
Information Technology-														
37	Maintenance, network & equipment (MY)	-	-	-	-	-	-	-	-	-	-	-	-	Not budgeted
38	Network access (MY)	-	-	-	-	-	-	-	-	-	-	-	-	Not budgeted
39	Support (MY)	5,448	-	5,373	2	5,581	3	5,650	150	5,800	3	5,800	-	97
40	Software	1,284	1	857	0	1,293	1	259	800	1,059	0	1,200	141	22
41	Telecom	3,094	1	2,085	1	1,962	1	657	1,320	1,977	1	2,000	23	33
42	Total information technology	9,826	5	8,315	4	8,836	4	6,566	2,270	8,836	4	9,000	164	73
OPERATING FUND, cont.														
Facilities Operation & Maintenance-														
Repairs and maintenance:														
43	Building	3,514	2	150	0	656	0	906	2,000	2,906	1	3,000	94	30
44	Parking lot-walks	-	-	1,485	1	-	-	-	-	-	-	-	-	Not budgeted
45	Landscape	10,238	5	11,342	5	7,836	4	3,714	2,785	6,499	3	6,200	(299)	60
46	HVAC system	3,059	1	574	0	1,279	1	720	13,500	14,220	6	1,800	(12,420)	40
47	Alarm system	-	-	-	-	9,368	-	-	750	750	0	750	-	-
48	Furniture & equipment	782	0	669	0	329	0	346	150	496	0	500	4	69
49	Supplies, building maintenance	542	0	695	0	449	0	2	750	752	0	800	48	0
50	Inspection fees	870	0	810	0	1,000	0	-	900	900	0	900	-	-
Utilities:														
51	Gas	3,424	2	2,503	1	2,695	1	164	3,150	3,314	1	3,500	186	5
52	Electricity	2,604	1	2,372	1	1,892	1	1,063	2,100	3,163	1	3,200	37	33
53	Trash removal	175	0	175	0	219	0	44	200	244	0	250	6	18
54	Water & sewer	597	0	590	0	739	0	150	600	750	0	750	-	20
55	212 White Street	-	-	511	0	1,707	1	332	1,650	1,982	1	2,000	18	17
Other supplies & services:														
56	Alarm service	-	-	650	0	600	0	550	-	550	0	600	50	92
57	Snow removal	2,393	1	2,565	1	2,700	1	-	3,000	3,000	1	3,000	-	-
58	Supplies, janitorial	1,057	0	783	0	724	0	-	800	800	0	850	50	-
59	Total facilities O&M	29,255	14	25,876	12	32,193	15	7,991	32,335	40,326	18	28,100	(12,226)	28
Administrative-														
60	Equipment, office	-	-	-	-	-	-	-	200	200	0	200	-	-
61	Staff development	-	-	267	0	39	0	-	500	500	0	500	-	-
62	Board	123	0	-	-	-	-	-	100	100	0	100	-	-
63	Postage	219	0	194	0	308	0	226	150	376	0	400	24	57
64	Travel	221	0	46	0	-	-	-	250	250	0	250	-	-
65	Business meals	50	0	-	-	-	-	-	50	50	0	50	-	-
66	Dues	100	0	120	0	100	0	-	125	125	0	125	-	-
67	Insurance	3,049	1	3,367	2	3,378	2	3,319	600	3,919	2	4,000	81	83
68	Banking/PayPal fees	-	-	-	-	79	0	4	30	34	0	-	(34)	Not budgeted
69	Total administrative	3,762	2	3,994	2	3,904	2	3,549	2,005	5,554	2	5,625	71	63
70	TOTAL OPERATING EXPENDITURES	211,993	100	216,179		209,676		70,172	158,669	228,841	100	219,922	(8,919)	32 %
71	NET BEFORE CAPITAL EXPENDITURES (Memo)	22,682	11	53,675		31,623		(62,802)	69,444	6,642	3	13,200	(6,558)	
Capital Expenditures-														
72	Reserves	15,786		3,165	1	14,427	7	10,000	10,000	10,000		10,000	-	-

73	Furniture, fixtures & equipment	2,246	-	-	760	0	1,000	1,000	1,000	-	-	
74	Land & building improvements	1,605	41,248	19	-	-	1,000	1,000	1,000	-	-	
75	Electronic equipment	1,244	4,632	2	2,530	1	1,200	1,200	1,200	-	-	
76	Total capital expenditures	20,881	49,045	23	17,717	8	-	13,200	13,200	13,200	-	
77	TOTAL EXPENDITURES	232,874	265,224	123	227,393	108	70,172	171,869	242,041	233,122	(8,919)	30 %
78	NET	1,801	4,630	2	13,906	7	(62,802)	56,244	(6,558)	-	(6,558)	

FUND BALANCE:											
79	Beginning	80,891	82,691	38	87,321	42	101,227	38,425	101,227	-	101,227
80	Ending	82,691	87,321	40	101,227	48	38,425	94,669	94,669	39	94,669

SPECIAL REVENUE FUND

REVENUE:											
81	Income from investments	3,524	3,507	2	1,864	1	441	994	1,435	1,000	435
82		3,524	3,507	2	1,864	1	441	994	1,435	1,000	435

EXPENSES:											
83	Grant to Capital Projects Fund	-	-	-	-	-	-	-	-	-	-
84	Grant to Operating Fund	7,000	46,386	21	12,000	6	-	5,000	5,000	5,000	-
85		7,000	46,386	21	12,000	6	-	5,000	5,000	5,000	-
86	NET	(3,476)	(42,880)	(20)	(10,136)	(5)	441	(4,006)	(3,565)	(4,000)	435

FUND BALANCE:											
87	Beginning	220,363	216,888	100	174,008	83	163,872	164,313	163,872	163,872	-
88	Ending	216,888	174,008	80	163,872	78	164,313	160,307	160,307	159,872	435

CAPITAL PROJECTS FUND

REVENUE:											
Grants-											
89	SRF, Lally	-	-	-	-	-	-	-	-	-	-
90	NYSL Public Library Construction Fund	8,894	21,829	10	-	-	-	-	-	-	-
91	NYSEG	-	-	-	-	-	-	-	-	-	-
92	General Fund transfers	17,391	3,165	1	14,427	7	-	10,000	10,000	10,000	-
93	Barton Trust	-	35,000	16	-	-	20,000	-	20,000	20,000	-
94	Support	26,285	59,994	28	14,427	7	20,000	10,000	30,000	30,000	-
95	Income from investments	212	299	0	311	0	128	-	128	240	(112)
96	Total revenue	26,497	60,293	28	14,738	7	20,128	10,000	30,128	30,240	(112)

EXPENDITURES:											
97	Gardens & grounds	-	699	0	1,712	1	289	7,000	7,289	4,000	(3,289)
98	LED retrofit	-	-	-	-	-	-	-	-	-	-
99	Boiler replace	15,241	11,129	5	-	-	-	-	-	-	-
100	Fascia refurb	3,040	-	-	-	-	-	-	-	-	-
101	Carpet replace	-	-	-	-	-	-	20,000	20,000	20,000	-
102	212 White	19	-	-	18,434	9	21,492	2,000	23,492	10,000	(13,492)
103	Total expenditures	18,300	11,828	5	20,146	10	21,781	29,000	50,781	34,000	(16,781)
104	NET	8,197	48,465	22	(5,408)	(3)	(1,653)	(19,000)	(20,653)	(3,760)	(16,893)

FUND BALANCE:											
105	Beginning	16,822	25,019	12	73,484	35	68,076	66,423	68,076	-	68,076

106	Ending	<u>25,019</u>	<u>73,484</u>	34	<u>68,076</u>	32	<u>66,423</u>	<u>47,423</u>	<u>47,423</u>	<u>(3,760)</u>	<u>51,183</u>
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COMBINED FUNDS (Memo only)

107	NET, Combined	<u>6,521</u>	<u>10,215</u>	5	<u>(1,638)</u>	(1)	<u>(64,014)</u>	<u>33,238</u>	<u>(30,776)</u>	<u>(7,760)</u>	<u>(23,016)</u>
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108	FUND BALANCE, Combined	<u>324,598</u>	<u>334,813</u>	155	<u>333,175</u>	159	<u>269,161</u>	<u>302,399</u>	<u>302,399</u>	<u>156,112</u>	<u>146,287</u>
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