

Waterville Public Library

Board of Trustees

Minutes of Regular Meeting

January 19, 2021

ATTENDANCE - Meeting called to order @ 6:02pm

Mark Barnes, John Cook, Barry Oaksford, Kelly Hildreth, Holy McNamara,
Debby Olin, Flos Walters, & Jill Getman - Director

Meeting was held via Zoom.

PUBLIC PARTICIPATION

Kristine Clark

MINUTES

Motion to approve minutes of September 15, 2020 by Barry
Oaksford, second by John Cook, unanimous.

PRESIDENT & COMMITTEE REPORTS - Nothing to report

FINANCIAL REPORT - Submitted by Pat

Revenues decreasing - nothing from state, donations down, unexpected alarm
repair, program supplies up, payroll down slightly.

Jill & Pat checking on funding for carpet, also repair of door from children's
room to outside (leaks).

Flos will go over books with Pat.

Pat started work on proposed budget (will contact Jeff for assistance).

DIRECTOR'S REPORTS

Pandemic restrictions will continue rest of year.

Local positivity rate 5% or lower before people allowed in building.

Circulation numbers are up from last year.

Still transitioning programs - 2 Zoom programs successful.

Joined in Diaper Bank, Winter Gear exchange

Book Nook becoming Computer Teleconferencing/TeleHealth room.

New hours M-F 11-6pm, Saturday 11-2pm (payroll unchanged).

New Minimum Standards.

Need to update all policies - Jill will update, Policy Committee will review.

Facilities - Fire alarm panel needs to be replaced,
Jeff will apply for Barton Fund Grant for carpet replacement
Dan Maine will do exterior work on 212 White St.

OTHER BUSINESS

MVAS Lease Agreement - (include Lease agreement with minutes)

Motion to authorize Mark to sign Lease Agreement by Holly McNamara,
2nd by Kelly Hildreth, unanimous.

Motion to go into Executive Session @ 7:00pm by Debby Olin, 2nd by Barry
Oaksford, unanimous.

Motion to exit Executive Session @ 7:28 by Kelly Hildreth, 2nd by John Cook,
unanimous.

NEXT MEETING

March 16, 2021 @ 6pm. (probably via Zoom)

ADJOURNED @ 7:33pm

Motion to adjourn by Holly McNamara, second by Flos Walters, unanimous.

Respectfully submitted,

/Debra Olin/
Debra Olin

Secretary