

Waterville Public Library

Board of Trustees

Minutes of Regular Meeting

January 18, 2022

ATTENDANCE - Meeting called to order @ 6:04pm

Mark Barnes, Kelly Hildreth, Holly McNamara, Debby Olin, Flos Walters, Barry Oaksford, Jill Kervin - Director, Pat Doughty - Treasurer.

PUBLIC PARTICIPATION

None

MINUTES

Motion to approve minutes of November 16, 2021 by Holly McNamara, second by Kelly Hildreth, unanimous.

CONSENT AGENDA*

Motion to approve consent agenda by Barry Oaksford, second by Holly McNamara, unanimous.

*All matters listed under the consent agenda are considered to be routine & will be acted on in one motion. There will be no separate discussion of these items unless discussion is desired by a member of the board, in which case the item will be removed from the consent agenda & considered separately.

PRESIDENT & COMMITTEE REPORTS - Nothing to report

FINANCIAL REPORT - reviewed by Pat

HVAC repairs more than anticipated - Jill asked for estimate of what to expect with repair to come from company doing repairs.

Solar system on track now - maybe lack of sun effected last report.

DIRECTOR'S REPORTS

a. Circulation, Program Reach, Outreach

1) Pajama Express tremendous success, with Police leading the way.

- 2) Selling Musical tickets again this year.
- 3) Bookworms starting in March..
- 4) WPL eNewsletter established with 4 editions - thanks Judith
- 5) Hub of the Huddle blog location moved to WPL website for increased awareness that service is provided by the library.

b. Staffing Update.

- 1) Jill is now permanent Library Manager - no Civil Service exam required - need performance review
- 2) More Youth Services interviews scheduled, temporary alternatives considered.
- 3) Potential Maintenance Staff vs. hiring each individual project.

c. Building Updates

- 1) Maybe check out geothermal heating - ? grants for this.

d. Planning & Predictions for fiscal year 2022-23

- 1) Proposal to examine Grounds Use Policy for future community use
Need to review - maybe more community use with donations

ITEMS FOR ACTION OR DISCUSSION

- a. Trustee Vacancy
- b. Update on MPS library position contribution - waiting on Superintendent & Mid-York.
- c. Looking for funding - PayPal donations, Amazon wish list, check Smile Amazon.

EXECUTIVE SESSION AS NEEDED

None needed

NEXT MEETING

March 15, 2022 @ 6pm.

ADJOURNED @ 7:22pm

Motion to adjourn by Flos Walters, second by Barry Oaksford, unanimous.

Respectfully submitted,

/Debra Olin/
Debra Olin

Secretary